

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
January 21, 2005

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, January 21, 2005, at 9:00 a.m., in the Student Center Board Room at Northwest Mississippi Community College in Senatobia, Mississippi.

Members present: Major General Denver Brackeen, Mr. Chip Crane, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Mr. George Walker, and Mr. Lawrence Warren.

Members not present: Mr. Napoleon Moore, Ms. Patricia Randall, Mrs. Brenda Yonge and Ms. Veldore Young.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day and Mrs. Denise Walley.

Guests in attendance: Mr. Chuck Rubisoff – Attorney General's Office; Dr. Bill Smith – Institutions of Higher Learning (IHL); Dr. David Haraway and Dr. Gary Spears – Northwest Mississippi Community College.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:05 a.m. He thanked Dr. Haraway for hosting the meeting and for the hospitality shown during dinner the previous evening.

PRELIMINARIES

Dr. Dorothy Nelson gave the invocation.

Approval of the Minutes of the December 16-17, 2004, Meeting

Upon a motion by General Denver Brackeen and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve the minutes of the December 16 and 17, 2004 meeting.

Review and Approval of Agenda

Mr. Walker stated that Mr. Murphy would be unable to attend the meeting in its entirety, and asked for approval of the Agenda with action items being addressed before information items. Upon a motion by Mr. Jimmy Murphy and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve the agenda with Mr. Walker having the discretion of the order of events.

WELCOME FROM THE PRESIDENT

Dr. David Haraway on behalf of the staff, faculty and students of Northwest Mississippi Community College, welcomed the Board to the Senatobia campus. Northwest is the third largest community college in Mississippi, with approximately 6,700 students enrolled for the 2004 fall semester.

REPORTS

Executive Director's Report

Dr. Stonecypher began by reminding the Board that Dr. Gary Spears has been named as Dr. Haraway's replacement as president, effective July 1, 2005.

Mrs. Audra Kimble began January 3, 2005 as Director of Distance Learning at the SBCJC office. Mrs. Kimble was previously employed as Holmes' Distance Learning Coordinator and will be a great asset to the SBCJC.

The acting Commissioner of IHL, Dr. Richard Crofts, has recently named Dr. Bill Smith as acting Assistant Commissioner of Academic and Student Affairs.

In an effort to obtain stable funding and long-range planning for Career-Technical Education, several members of the SBCJC staff and a committee chaired by Dr. Howell Garner, will begin reviewing options for guidelines for a funding formula for career-technical education.

In addition, Mr. Jason Pugh recently discovered in his study of how other states obtain stable funding for workforce, that twenty-four states are currently using unemployment compensation money to fund workforce training. With this in mind, legislation was drafted and has now passed the Senate (has not passed the House) for a portion of unemployment compensation funds to help provide stable funding for workforce in Mississippi.

MACJC Report

Dr. David Haraway reported that the MACJC last met on November 23, 2004. The Association received a copy of the summary conducted by Mr. Pugh on stable funding for Workforce.

Dr. Willis Lott, Dr. Clyde Muse and Dr. Johnny Allen were commended for their accomplishments with the bond bill that was recently funded during a special session of the legislature.

Dr. William Lewis, the coaching staff and athletes of Pearl River Community College were commended for winning the state championship in football.

The Association heard an update on Mr. John Adcock's efforts to devise an articulation agreement for vocational-technical education. The funding formula for those courses will soon be reviewed and the presidents have been asked to make suggestions on what they would like to see in the new agreement.

Mrs. Gilbert reported on county millage and relayed possible solutions to help with counties that are not in compliance. Several presidents voiced their concerns on how the State Board plans on handling the situation and asked to read any correspondence regarding this before letters are distributed.

The Association approved an agreement between the MACJC and SBCJC, whereby the colleges will submit to SBCJC \$10 per student, per course enrollment on the Mississippi Virtual Community College (MSVCC) Network. The Association also approved the Blackboard Contract.

The presidents are reviewing the Stockyard Productions contract that the Board reviewed previously. They will discuss their recommendations at the January meeting and make a

decision at that time.

The Association will have its next meeting on January 25, 2005 at the Center for Advanced Vehicular Systems (CAVS) extension, in Canton. They will also have a meeting to discuss athletic matters immediately following an appropriation hearing that has been called on Monday, January 24, 2005.

Capital Improvements

Dr. Larry Day provided a spreadsheet (Exhibit C) containing requests for Bond Projects as outlined in Senate Bill 2010. Dr. Day reviewed the requests and asked the Board for approval. Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the requested bond projects.

Location of Classes for Spring 2005

Dr. Day stated that he has not received any additional requests for location of classes for Spring 2005.

Approval of Career-Technical Program Courses

Dr. Stonecypher reported that Copiah-Lincoln Community College has requested a Medical Billing and Coding option under their Business and Office Technology Program at the Natchez and Wesson campuses, effective spring semester 2005. No additional funding is requested. Upon a motion by Mr. Lawrence Warren and a second by General Denver Brackeen, the Board **voted unanimously** to approve a Medical Billing and Coding option under Business and Office Technology program at Copiah-Lincoln Community College's Natchez and Wesson campuses.

Copiah-Lincoln Community also requested approval for a Health Care Assistant program at the Simpson County Center, effective fall 2005, with no additional funding requested. Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve a Health Care Assistant program at the Simpson County Center of Copiah-Lincoln Community College.

Hinds Community College has requested a Medical Billing and Coding option under their Business and Office Technology Program at the Jackson ATC, effective spring semester 2005. No additional funding is requested. Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve a Medical Billing and Coding option under Business and Office Technology program at the Jackson ATC Campus.

Dual Enrollment / Dual Credit Agreement

Dr. Bradberry presented the final copy of the Articulation Agreement between MDE, IHL and SBCJC relating to Dual Academic and Vocational Credit for dually enrolled secondary academic and vocational-technical education students (Exhibit F). Dr. Bradberry gave a brief explanation of how secondary schools will give Carnegie units for courses that are being taught at the community colleges. The agreement has gone through the Administrative Procedures process and is ready for Board approval. Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the Articulation Agreement between MDE, IHL and SBCJC relating to Dual Academic and Vocational Credit for dually enrolled secondary academic and vocational-technical education students.

Finance Report

Dr. Larry Day presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Jimmy Murphy and a second by Dr. Dorothy Nelson, the Board **unanimously approved** General Fund 2298 Disbursements for February - June 2005 in equal amounts of \$7,054,128, as shown in "Finance Attachment 1".

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **unanimously approved** the Education Enhancement Fund Disbursement for December 31, 2004 from Fund 4080 in the amount of \$2,139,667.41 and for Fund 4110 in the amount of \$50,041.68, for a combined total of \$2,189,709.09, shown as "Finance Attachment 2".

Dr. Day discussed the Quarterly Capital Improvement Report for the final quarter of 2004, which is shown as "Finance Attachment 3". This item is for information only and does not require Board approval.

Dr. Day reviewed the Financial Statements for Funds 2291 and Special Funds, as of December, 2004, shown as "Financial Attachment 4a & 4b. The statement indicates that we are within the budget and does not require Board action.

****The meeting recessed at 10:07 a.m. and reconvened at 10:21 a.m.***

Workforce Report

Dr. Stonecypher began by providing a listing of current projects, shown as "Exhibit A".

In "Exhibit B", a publication from the Mississippi Manufactures Association (MMA) and two outlines regarding the Unemployment Tax Reduction Bill were provided as talking points.

Mr. Walker stated that he has asked the chairman of the new Workforce Investment Board (WIB) to consider having the members of the old workforce Board assist the new Board in a committee type capacity and is waiting for a response.

Mr. Walker and Mr. Joe Jones with the *Mississippi Business Journal* have made a practice each year of touring Mississippi to visit with various newspaper editorial boards to promote funding for workforce. They plan to begin their tour in February if the Board has no objections; to which Board members indicated none.

EdNet Report

Dr. Larry Day stated that the EdNet Board has not met since he last reported.

Fall 2004 Enrollment Report

Dr. Day provided the Fall 2004 Enrollment at a Glance (Exhibit D) and reviewed statistical information from several categories.

Commission on Proprietary Schools and College Registration (CPSCR) Report

The Commission last met in December 2004, where it was reported that 36 schools are currently registered. The Commission approved 4 new programs, 46 new instructors, 11 new

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agent permits and 3 agent renewals. Fees were collected in the amount of \$4,142.22. The next scheduled meeting for the Commission is in February 2005.

Update on Possible GED Violation

Dr. Bradberry stated that a hearing has been set for February 8, 2005 in Tupelo to hear from witnesses regarding the possible GED violation that was brought to the Board last month. A court reporter will be present to transcribe the hearing for the Board's perusal and a recommendation from the hearing panel is expected to be given at the next Board meeting.

Dr. Stonecypher also mentioned an incident that has been reported in Crystal Springs, whereby an individual is selling GED certificates for \$125 each. A criminal investigator with the Attorney General's Office and the Sheriff's Department is looking into the matter. Dr. Bradberry stated that there is legislation that will hopefully pass this session regarding penalties for such violations.

Legislative Report

Dr. Bradberry provided a listing of bills that are directly and indirectly related to the SBCJC and the community colleges, shown as "Exhibit H" and gave a brief update on where the bills are at this time. Dr. Bradberry told the Board how to access the SBCJC website to track bills that pertain to our interests.

Certificates of Services for Retirees

Dr. Stonecypher provided a list of retirees from the community colleges for the month of December, see "Exhibit G". The twenty-five retirees will receive a certificate of appreciation from the SBCJC for their years of service.

Out-of-Town Board Meetings

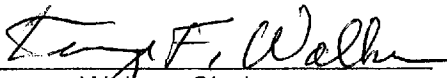
Dr. Bradberry told the Board that Mississippi Gulf Coast Community College has begun planning for the Board to meet at their Jackson County Campus on May 19-20, 2005. Also, Coahoma Community College will host the September Board meeting.

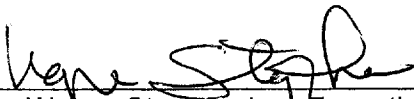
Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. There were none.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:00 a.m. The Board and staff were provided lunch following a tour of the campus.


Mr. George Walker, Chairman


Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Workforce Expenditures -----	A
Workforce Fund Proposal -----	B
Capital Improvement Report -----	C
Fall 2004 Enrollment-at-a-Glance-----	D
Career-Technical Program Requests (3)-----	E
Dual Enrollment / Dual Credit Articulation Agreement-----	F
Certificate of Services for Community College Retirees -----	G
Direct and Indirect Bills for the 2005 Legislative Session-----	H
General Fund 2298 Disbursement for February – June 2005 -----	Finance Attachment 1
Education Enhancement Fund Disbursement – December 31, 2004 -----	Finance Attachment 2
Quarterly Capital Improvement Report -----	Finance Attachment 3
Financial Statements for Funds 2291 and Special Funds -----	Finance Attachment 4a & 4b